

Policy No. 21/2024-25		Applicable with effect from: 15.12.2025
Prepared by:	Approved by:	Approved by:
Anoopkumar Pillai	Dilip Ramesh Meswani	Dr. Rahul Sawakhande
Company Secretary	Founder & Managing Director	C.E.O. & Wholetime Director
Signature:		
The Policy was approved by the Board of Directors on 04.12.2025		

INVESTOR GRIEVANCE REDRESSAL POLICY

1. INTRODUCTION:

Aakaar Medical Technologies Limited (“AMTL” or “the Company”) believes that quick and effective handling of complaints as well as prompt corrective & preventive actions and processes are essential for providing services. This policy document is to enable to put in place an effective and suitable mechanism for receiving and addressing complaints from investors with specific emphasis on resolving such complaints fairly and expeditiously.

Objective of this policy document is to ensure that:

- a) Issues raised by investors are dealt with courtesy and are resolved in time.
- b) The Company will treat all the Complaints effectively and fairly without any bias.

2. DEFINITIONS:

- a) **Investor:** shall mean an individual, entity, body corporate or such other person who shall be an investor in securities or would be investing in securities of an entity related to any of the transactions undertaken by AMTL in its capacity as a Listed Entity.
- b) **Complaint or Grievance:** is an expression of dissatisfaction made by the investor related to the services of Aakaar Medical Technologies Limited in its capacity as a Listed Entity

and/or its client including in respect of any disclosure/ process/ information in any of the transaction undertaken by AMTL in its capacity as a Listed Entity. This however needs to be differentiated from matters like general feedback, enquiry, request made before the due date.

- c) **Client/ Customer:** shall mean client/ customer of Aakaar Medical Technologies Limited.
- d) **Redressal:** can be defined as a process or action resulting in giving a solution or response to the problem faced or concern raised by an investor.

3. GUIDING PRINCIPLES:

- I. **Transparency:** The Investor to be provided with information regarding the channels to convey and resolve their issues. In addition, if the resolution is expected to take longer time, same should be communicated to the Investor.
- II. **Accessibility:** The Company will enable the Investor to communicate their complaints or grievances and avail redressal services through multiple channels.
- III. **Escalation:** Information on the process of escalation of complaints to higher level, in case the Investor is not satisfied with the resolution provided by the current person handling the same.

4. RESOLUTION PROCESS:

It may be noted that only the grievances received in written form will be considered under the Grievance redressal mechanism. The Investor (including potential investor)/ Customer shall address the complaint in the manner provided in “**Annexure I**” to this Policy.

The Company Secretary & Compliance Officer is designated as ‘Grievance Redressal Officer’ under this Policy.

Appropriate resolution or response shall be provided as soon as possible depending upon the nature of the complaint or concern. Notwithstanding anything to the contrary contained herein, the company shall comply with the grievance redressal mechanism and process as prescribed under SEBI Circular dated September 20, 2023 on the redressal of investor grievances through the SEBI Complaints Redressal (SCORES) Platform and linking it to Online Dispute Resolution platform (“SEBI Grievance Redressal Circular”).

The Company shall adhere to the norms, process, procedure, checklist and registers as may be specified by SEBI from time to time and as applicable.

5. CHANGES TO POLICY:

The Company reserves the right to review and make amendments to the Policy from time to time as it deems fit in accordance with the applicable laws, rules and regulations for the time being in force. In the event of any conflict between the provisions of this Policy and the Act or Regulations or Rules or any other statutory enactments, the provisions of such Act or Regulations or Rules or statutory enactments shall prevail over this Policy. An interim review and amendment can also be carried out to accommodate minor changes, if any, on regulatory and operating front by the Compliance Officer of the Company.

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ANNEXURE I

Resolution Process:

- a) Complaints can be lodged by submitting a duly filled ‘Investor Grievance Redressal Form’ in the format set-out in “**Schedule A**” hereto, and forwarding the same to the Grievance Redressal Officer, whose details are mentioned below:

Grievance Redressal Officer: Mr. Anoopkumar Pillai

Email: companysecretary@aakaarmedical.in

Phone No.: + 91 9820317468

Address: A-801, Heritage Plaza, Teli Gali Cross Road, Andheri (East), Mumbai – 400 069 INDIA

- b) In case the Company has rejected the Complaint or the Complainant has not received any communication from the Company or is not satisfied with the reply received or the redressal by the Company, the Investor may file their complaint in **SCORES 2.0** portal of SEBI. The Investor may lodge the Complaint against the Company on SCORES 2.0 Portal within a period of one year from the date of occurrence of the cause of action i.e., rejection of complaint or non-receipt of any communication or reply / redressal received being not satisfactory.
- c) The Investor needs to register on the SEBI SCORES 2.0 portal at <https://scores.sebi.gov.in/scores-home> by clicking on “Sign Up” and selecting the category as “Investor”. Details like Name of the Investor, Permanent Account Number (PAN), contact details, email-id, etc. are required at the time of registration on the Scores 2.0 Portal.
- d) Upon successful registration, a unique user id and a password shall be generated and communicated through an acknowledgement email to the Investor. The Investor may then proceed to submit a complaint or grievance directly to Aakaar Medical Technologies Limited.
- e) The Company shall resolve the complaint and upload the Action Taken Report (“**ATR**”) on SCORES 2.0 within the timeline prescribed as per the SEBI Grievance Redressal circular. The ATR uploaded by the Company will be automatically be routed to the complainant.
- f) In case, the Investor is not satisfied with the resolution provided, the Investor may request for a review of the resolution provided by the entity within 15 calendar days from the date of the ATR by the Company. In case of review, the Designated Body specified by SEBI, shall take cognizance of the complaint through SCORES 2.0 and seek clarifications from the Company. The Designated Body shall submit the revised ATR to the Investor on SCORES 2.0 within the timeline prescribed as per the SEBI Grievance Redressal circular.

- g) In case the Investor is not satisfied with the resolution provided after the review process stated in point (h) above, the Investor may request for a second review of the resolution provided within 15 calendar days from the date of the revised ATR by the Designated Body. In case of second review, SEBI may take cognizance of the complaint through SCORES 2.0 and seek clarifications from the Company and/or the Designated Body. The Company shall provide clarification to the respective Designated Body and/or SEBI, wherever sought and within such timeline as specified. The second review Complaint shall be treated as 'resolved' or 'disposed' or 'closed' only when SEBI 'disposes' or 'closes' the Complaint in SCORES 2.0.
- h) After exhausting the options for resolution of the grievance as mentioned in the paragraphs above, if the Investor is still not satisfied with disposal of complaint on SCORES 2.0 portal post SEBI review or in cases where the issues raised require adjudication on any third party rights, on questions of law or fact or which is in the nature of a lis between the parties, the Investor shall seek appropriate remedies through the Online Dispute Resolution mechanism in securities market. In addition, the Investor has the option to approach legal forums including civil courts, consumer courts etc.
- i) In case the Investor opts for Online Dispute Resolution mechanism or other appropriate civil remedies at any point of time while the complaint is pending on SCORES 2.0, the pending Complaint shall be treated as disposed on SCORES 2.0 portal.
- j) The Investor may also contact the Investor Associations (IAs) recognized by SEBI for any assistance in filing complaints on the SCORES 2.0 platform. The list of IAs is available at www.sebi.gov.in.

Important links:

SEBI SCORES 2.0	https://scores.sebi.gov.in/scores-home
SMART ODR	https://smartodr.in/login

Schedule A
INVESTOR GRIEVANCE FORM

<input type="checkbox"/> Investor - Individual	<input type="checkbox"/> Investor – Non- Individual	<input type="checkbox"/> Other
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PERSON DETAILS:

* Name:	
*PAN:	

CONTACT DETAILS:

*Address:	
*Landline/Mobile:	*Email ID:

ISSUE DETAILS:

*Name of the Issuer Company:	
*Issue Opening date:	
*Security Name with Series:	

STATE YOUR GRIEVANCE

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*Mandatory Fields

I, the complainant, do hereby acknowledge that all the information provided in this complaint form are true to my knowledge, belief and understanding and no part of it, intentionally or otherwise, has been concealed and/or misrepresented thereof.

[End of the Form]